

REPORT OF THE CHANCELLOR
Annual Assembly of the Diocese of New York and New Jersey
November 1, 2017

The Office of the Diocesan Chancellor is not defined in the By Laws of the Diocese of New York and New Jersey. However, I have set forth the parameters of the work as has developed during my service as Chancellor.

The Chancellor serves by appointment of the Diocesan Bishop.

The Chancellor is to support the Bishop in his office as teacher and shepherd, to represent and preside in place of the bishop at liturgical services, meetings and other activities when designated to do so.

The Chancellor is to preserve the good order of the Church as reflected in the Statute of The Orthodox Church in America, the Diocesan By-Laws and the laws of the states of New York and New Jersey as they pertain to not-for-profit religious corporations.

The Chancellor is to support of the Assistant Chancellor, the Deans, the Diocesan Treasurer, the Diocesan Secretary, the Diocesan Council, other appointees of the bishop, and annual events, such as: the Parish Council Conference, the Altar Server Retreat, the Teen Retreat, the Parish Priest Conference, the Girls' Retreat and the Diocesan Youth Day at Six Flags, and the program the Distinguished Diocesan Benefactors.

The Chancellor is to maintain all files, documentation, correspondence as designated by the bishop, such as: transfers of clergy, ordination documents, the ecclesiastical acts, decrees and dispensations issued by the Bishop.

The Chancellor is to maintain all legal documents, such as: property deed, papers of incorporation, survey of land and other historical and legal documentation.

The Chancellor is to maintain originals or copies of all of the above in secure location.

The Chancellor is to oversee the maintenance of the Diocesan Center and property.

The Chancellor is to secure the Diocesan Center when the diocese is widowed, preside over the interview and election process of a diocesan hierarch and other related activities.

In the year 2017, I attended all meetings of the Diocesan Council, the Council of Presbyters and the New Jersey Deanery, the Annual Chancellors' and Treasurers' Meeting of the Orthodox Church in America, served special celebrations of several parishes with His Eminence, participated in the planning and celebration of the Sunday of Orthodoxy Divine Liturgy and Great Vespers at Saint Nicholas Antiochian Cathedral in Brooklyn, New York and celebrated the Sunday Lenten Vespers within the New Jersey Deanery. I attended the special event, the Prayer of Racial Reconciliation hosted by the Saint Simon of Cyrene Mission, New Brunswick, and continued as CEO of the Saint Cosmos and Damian Human Services, Inc. I continued to be a consultant to His Eminence as needed.